



# SANDU PHARMACEUTICALS LIMITED

CIN:L24233GA1985PLC001587

Regd. Office: Plot Nos. 25, 26, 29 & 30, Pilerne Industrial Estate, Marra, Saligao, Bardez, Goa 403511.

Tel: +91 832 2407474 / 6715000, E-mail: sandupharma@sandu.in, Website: www.sandu.in

Ref :Corp.sec/2025-26/BSE/71

To,  
Department of Corporate Services  
Bombay Stock Exchange Limited,  
Phirojshah Jeejobhoy tower,  
Dalal Street,  
Mumbai-400001

Date: 06/09/2025

Sub:Letter to shareholder on Annual Report – Weblink

Ref: Scrip Code : 524703

The 40<sup>th</sup> AGM of the Company is scheduled to be held on Tuesday, the 30th June 2025 at 4.30 PM through Video Conference / Other Audio Visual Means (VC/ OAVM) to transact the businesses set out in the Notice for the 40<sup>th</sup> AGM. In compliance with relevant MCA and SEBI circulars, Notice of AGM and the Annual Report for FY 2024-25 are being sent only by electronic mode to shareholders whose email address is registered either with the Depository Participants (DP) or the Company/Registrar & Transfer Agent (RTA).

In compliance with Regulation 36(l)(b) of SEBI (LODR) Regulations, 2015, letter (copy enclosed) providing the web-link, including the exact path, where complete details of the Annual Report for FY 2024-25 of the company is available is being sent to those Shareholders who have not registered their email address with the Depository Participants (DP) or the Company/Registrar & Transfer Agent (RTA).

Yours Faithfully,

FOR SANDU PHARMACEUTICALS LTD.

Pratika Mhambray  
Company Secretary  
ACS:36512

Encl: - As Above



AN ISO 9001:2015 CERTIFIED ORGANISATION

Corporate Office: P. B. No. 17201, Sandu Nagar, D. K. Sandu Marg, Chembur, Mumbai – 400 071.

Tel.: +91 22 2528 4402 / 3306, E-mail: info@sandu.in





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**Name of the Shareholder:**

**Folio No:**

**Dated:06.09.2025**

Dear Shareholder,

**Sub:**

- 1. Notice Of 40<sup>th</sup>annual General Meeting (AGM) Of Sandu Pharmaceuticals Limited And Annual Report For The Financial Year 2024-25.**
- 2. Special Window for Re-Lodgement of Transfer Requests request of Physical Shares**
- 3. Launch Of "Saksham Niveshak" Campaign – Action Required For Unclaimed Dividends And KYC Updates**

We are pleased to inform you that the 40<sup>th</sup>Annual General Meeting ('AGM') of the Members of Sandu Pharmaceuticals Limited is scheduled to be held on Tuesday, September 30, 2025, at 04:30 P.M.(IST) through Video Conferencing ('VC') facility / Other Audio Visual Means ('OAVM').

As per Regulation 36 (1) (b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ('SEBI Listing Regulations, 2015'), as amended, the web-link, including the exact path, where complete details of the Annual Report are available is required to be sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or with Registrar &Share Transfer Agent (RTA) of the Company i.e. MUFG Intime India Private Limited (Formerly Link Intime India Private Limited).

Accordingly, the web-link, including the exact path where complete details of the Annual Report for the Financial Year 2024-25 are available at:

Weblink:	<a href="https://sandu.in/">https://sandu.in/</a>
Exact path of Annual Report 2024-25:	<a href="https://sandu.in/annual-report-2/">https://sandu.in/annual-report-2/</a>

This letter is being sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or RTA of the Company as on the cut-off date as on 29.08.2025. Further, you are requested to update your email address at the earliest with your depository participants to get all important information & documents thereafter and encourage Green Initiative.

In case of any query, please feel free to contact our RTA i.e. M/s MUFG Intime India Private Limited on the details provided below:

Address: C-101, 247 Park, L B S Marg, Vikhroli (West), Mumbai - 400083,

Mob. No: (0) 810 811 6767, Tel. No.: (022) 49186270,

e-mail: [rnt.helpdesk@in.mpms.mufg.com](mailto:rnt.helpdesk@in.mpms.mufg.com).



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Corporate Office: P. B. No. 17201, Sandu Nagar, D. K. Sandu Marg, Chembur, Mumbai – 400 071.

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## **SPECIAL WINDOW FOR RE-LODGE MENT OF TRANSFER REQUESTS OF PHYSICAL SHARES**

Pursuant to SEBI Circular No SEBI/HO/MIRSD/MIRSD-Pod/P/CIR/2025/97 dated July 02, 2025, The Company is pleased to offer a one time special window for physical shareholders to submit re-lodgement requests for the transfer of shares. This special window is open from July 07, 2025 to January 06, 2026, and is especially to cases which were lodged prior to deadline of April 01, 2019 and the original share transfer were rejected/returned/not attended due to deficiencies in documentation or were not processed due to any other reason.

Eligible Shareholders may submit their transfer request along with the requisite documents to the company's Registrar and Share Transfer Agent (RTA) MUFG Intime India Private Limited (Formerly Know as Link Intime India Private Limited) Unit Sandu Pharmaceuticals Limited, C101, 247 Park, L.B.S. Marg, Vikhroli (West) Mumbai 400083. Tel No (022 49186000 within stipulated time.

## **LAUNCH OF "SAKSHAM NIVESHAK" CAMPAIGN – ACTION REQUIRED FOR UNCLAIMED DIVIDENDS AND KYC UPDATES**

Pursuant to Investor Education and Protection Authority (IEPFA), Ministry of Corporate Affairs (MCA) letter dated 16th July 2025, Sandu Pharmaceuticals Limited are pleased to inform you of the commencement of a 100-day special outreach initiative titled "Saksham Niveshak", starting from 28th July 2025 to 6th November 2025.

This campaign is being undertaken to facilitate shareholders in updating

- Know Your Customer (KYC) details including:
- Bank account mandates
- Nominee registration
- Contact information (email, mobile number, address)

This campaign is also being undertaken to facilitate the shareholders to claim their Unpaid / Unclaimed Dividends for any financial year in order to prevent their dividend amount and shares being transferred to IEPFA. Shareholders who have not claimed their dividends or have incomplete KYC records are requested to contact the Company's Registrar and Transfer Agent (RTA) at the earliest:

MUFG Intime India Private Limited, C-101, Embassy 247, L.B.S. Marg, Vikhroli (West), Mumbai – 400083 Phone: 8108116767

[https://web.in.mpms.mufg.com/helpdesk/Service\\_Request.html](https://web.in.mpms.mufg.com/helpdesk/Service_Request.html)

Additionally, shareholders are encouraged to register and track their requests through the SWAYAM portal: <https://swayam.in.mpms.mufg.com>

Yours faithfully,  
For Sandu Pharmaceuticals Limited  
Sd/-

Pratika Mhambray  
Company Secretary & Compliance Officer  
A:36512