



EXPERIENCES UNFORGETTABLE

Date: August 21, 2025

To,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400 001,

Scrip Code: 544248

Scrip ID: MCEL

Sub: Communication to Shareholders – Intimation of Web-Link of the Annual Report for FY 2024-25

Dear Sir/Madam,

Pursuant to Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform you that the Company has sent a letter providing the web-link of the Annual Report 2024-25 to those Members who have not registered their e-mail addresses with the Company/Registrar Transfer Agent/Depositories. A copy of the said letter is enclosed for your information and records.

The said communication has also been uploaded on the website of the Company viz.

<https://www.machconferences.com/>

Yours faithfully,

For **Mach Conferences & Events Limited**

Yashashvi Srivastava
Company Secretary & Compliance Officer

Encl. as above

Mach Conferences & Events Ltd.

(Formerly known as Mach Conferences & Events Pvt. Ltd.)

CIN No. L74110DL2004PLC126130

Corp. Office: C-127, 2nd Floor, Sector - 2, NOIDA (Delhi NCR) -201301, UP (INDIA) Ph: +91 120 4747000

Registered Office: 2nd Floor, Back Side, Office no. 4, Master Space, Plot no.27, KH/Mustatil, No.154, Killa No.19/2, Uggarsain Park, Dichaon Road, Najafgarh Street No.2, Najafgarh, New Delhi - 110043.

Mumbai Office : K Raheja platinum, Saugbaug lane,
off Andheri Kurla road, Marol, Andheri East, Mumbai 400059.

Email: info@machconferences.com | Website : www.machconferences.com



Mach Conferences and Events Limited

CIN: L74110DL2004PLC126130

**Regd. Office: Office No-4, 2nd/Floor, Master Space, Plot No-27, KH/Mustatil No-154,
Killa No-19/2, Uggarsain Park, Dichaon Road, Najafgarh Street No- 2, Najafgarh,
South West Delhi, New Delhi, Delhi – 110043**

Email ID: info@machconferences.com Tel. No.: +120-4747000

Website: https://www.machconferences.com/

Ref:

To,

Name of Shareholder:

Address:

Pin Code:

Sub: Notice of 21st Annual General Meeting (AGM) of Mach Conferences and Events Limited and Annual Report for the Financial Year 2024-25

Dear Sir(s),

We are pleased to inform you that the **21st Annual General Meeting ('AGM')** of Mach Conferences and Events Limited ("**The Company**") is scheduled to be held on Friday, 12th day of September 2025 at 16.00 hours **through Video Conferencing ('VC') facility/ Other Audio Visual Means ('OAVM')**.

As per Regulation 36 (1) (b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ('SEBI Listing Regulations, 2015'), as amended, the web-link, including the exact path, where complete details of the Annual Report are available is required to be sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or Skyline Financial Services Private Limited, Registrar & Share Transfer Agent (RTA) of the Company.

Accordingly, Exact path where the Annual Report 2024-25 together with Notice calling 21st Annual General Meeting, and the Explanatory Statement are available at:

Weblink for AGM Notice:

<https://www.machconferences.com/investors-relations/announcements.html>

Weblink for Annual Report:

<https://www.machconferences.com/investors-relations/annual-reports.html>

This letter is being sent to those member(s) who have not registered their email address(es) either with the Company or with any Depository or RTA of the Company as on the **Cut-off Date i.e. 15th August, 2025**.

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialise physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of shareholders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all shareholders holding securities in physical mode.

The aforesaid SEBI Circular also mandates that security holders holding in physical mode whose folios do not have PAN, Choice of Nomination, Contact details, Bank Account details and Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 1, 2024.

In case of any queries, shareholders may write to the Company Secretary at the Company's email address at compliance@machconferences.com.

Moreover, you are also requested to update your email address at the earliest, either through your depository participants for shares held in electronic form or send a communication to the Company / RTA, to facilitate the updation and to continue receiving all important information & documents thereafter via electronic mode.

Please quote your Folio No / DPID-Client Id in all future communication with us.

Your Folio No / DPID-Client Id -

Thanking you,

Yours sincerely,

For **Mach Conferences and Events Limited**

Sd/-

Yashashvi Srivastava

Company Secretary & Compliance Officer

Date: 19th August, 2025

Place: Delhi